

South Miami Senior High Home of the Cobras

Community Service Packet



Student Name

ID Number

Counselor's Signature

Hours

South Miami Senior High School

Everything You Need to Know About Community Service...and more

- **Community Service** projects are well-planned, organized and voluntary efforts designed to address a specific need in the community. **Community Service** can be performed at county parks, libraries, public schools, hospitals, retirement/nursing homes, day care centers, churches and religious organizations, homeless shelters, Boy Scout/Girl Scout organizations, Special Olympics, campaigning for political candidates or camps.
- **Community Service** may **NOT** be performed for family or friends. No pay or material compensation may be received. **Community Service** cannot be performed during school hours.
- **Bright Future Scholarship** candidates must complete 100 hours of Community Service.
- **Superintendent Diploma of Distinction** candidates must complete 75 hours of Community Service.
- **All students** must complete a minimum of 25 hours of Community Service for graduation.
- Projects should be supervised by a private or non-profit agency, public or governmental agency or religious organization. When the project is complete students must secure a **letter of verification** on company or organization letterhead verifying service and number of hours volunteered. The dates and hours on the letterhead must match the information on the student's log.
- Students must have their proposal approved **before** beginning their service including parent and school counselor signatures. Hours may not be recorded without prior approval from your School Counselor.
- Students must keep accurate logs of their service including the date, service performed, initial of supervisor and number of hours.
- When the **Community Service** hours are completed students should make an appointment with their School Counselor, so confirmation of the hours can be documented in the computer. Students should bring all originals plus one copy of **logs, verification letters, and reflection pages** for the school counselor to keep and place in the student's permanent school record.
- Only hours volunteered after 8th grade graduation can be counted. **To participate in senior activities, 25 hours of community service must be completed and submitted to the school counselor by or before Winter Break.**

Community Service packets are available online:



<http://smsh.dadeschools.net>



Community Service Project Proposal

Student's Name _____ ID# _____

School Counselor _____

Project (Title): _____

Describe your Community Service Project. Explain why you chose this project.

Who or what will benefit from your project? What do you hope to accomplish as a result?

Approval is required prior to beginning project!

School Counselor

Date

Parent

Date

Student

Date

Essay instructions

Student's Name _____ **ID#** _____

Date of community Service _____

Describe your Community Service experience and the impact it had on you and the community.

Essay Guidelines: Summarize your community service experience in essay form. Essay must be typed and a minimum of three paragraphs.

Address each of the following in your essay.

1. Describe your project and the main activities of your project.
2. Outline the steps you took to plan, implement, and complete the project. Indicate how much time you spent in completing all aspects of this project.
3. Describe the problems, if any, that occurred during the project. Explain how these problems were handled.
4. Describe the impact you believe your project had on the community or the people who received your service.
5. Describe what you learned about your community as you worked on your project.
6. Describe what you learned about yourself and the importance of giving something back to others.